

POTTER COUNTY SHERIFF'S OFFICE

EMPLOYMENT OPPORTUNITIES

AN EQUAL OPPORTUNITY EMPLOYER

The Potter County Sheriff's Office is in search of qualified individuals to fill the following position. If you are interested in this position and feel that you are qualified, you may apply online at <https://www.pottercountysheriff.org> or pick up an application at the Sheriff's Office located at **13103 NE 29th Amarillo, TX 79111**. Applicants will be interviewed only if they meet the necessary requirements and minimum qualifications for the position.

JOB TITLE: MEDICAL OFFICER

DEPARTMENT: SHERIFF'S OFFICE

DIVISION: DETENTION CENTER

SUPERVISOR: MEDICAL SUPERVISOR

| | | |
|---------------------------------|--------------------|-----------------|
| SALARY (FLSA-nonexempt): | \$70,141.66 | starting |
| | \$71,088.40 | 2 years |
| | \$72,687.05 | 4 years |

JOB DESCRIPTION:

The Medical Officer provides immediate and long-term healthcare needs for inmates in the custody of the Detention Center. Must possess a working knowledge of the specialty areas of medical protocol such as public health, infectious disease, emergency medicine, OB/GYN and mental health. Provide care for difficult patients and issues of intensive medical care.

EXAMPLES OF TASKS PERFORMED:

1. Provides both emergency and non-emergency medical care to inmates.
2. Administers prescribed medications.
3. Observes and assesses health needs of inmates.
4. Participates in planning and implementation of all health care for inmates.
5. Medically clear inmates in booking area.
6. Responds quickly to calls for assistance to all areas of the Detention Center as needed.
7. Charts in medical files.
8. Conduct TB testing of inmates.
9. Provide blood draws as ordered by contract physician or court order.
10. Maintains records of drugs and medications

11. Assist in medical care plans of inmates.
12. Performs related work as assigned.

REQUIREMENTS:

1. Must be a State of Texas licensed LVN or RN.
2. Must become licensed as a Correction Officer through TCOLE (training provided)
3. Must be 18 years of age
4. Must be a US citizen
5. Must have graduated high school or completed GED
6. Must possess a valid Texas driver's license
7. Must not have been convicted of a Class B misdemeanor within the last ten years
8. Must never have been convicted of a Class A misdemeanor or Felony
9. Must never have been convicted of a family violence offense of any level
10. Ability to read and write the English language
11. Ability to bend, lift, grasp, climb, use fine hand-eye coordination, push and pull, and endure long periods of standing or sitting
12. Ability to remain calm under stress
13. Ability to understand and assist in solving work-related issues
14. Ability to respond to telephones, two-way radios, and other auditory stimulation
15. Ability to evaluate and interpret information and to make independent decisions

DESIRABLE KNOWLEDGE, ABILITIES, AND SKILLS

- General emergency provider knowledge
- Ability to function safely and effectively within a correctional environment
- Ability to work in high stress situations
- Knowledge of security procedures and techniques
- Knowledge of psychiatric/mental health problems
- Communicate effectively both verbally and in writing
- Use of medical instruments and laboratory equipment
- Conduct physical health assessments
- Establish and maintain effective working relationships with employees

APPLICATIONS WILL BE ACCEPTED UNTIL FILLED

POTTER COUNTY DOES NOT DISCRIMINATE ON THE BASIS OR RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY IN EMPLOYMENT OR THE PROVISIONS OF SERVICES.