

page 2 Complaint Information

Description of Complaint (continued)

Complainant's Signature _____ Date _____

Signature Witnessed By _____ Date _____

Printed Name _____

It is in the best interests of everyone that your complaint is resolved fairly and promptly. The Sheriff's Office has formal procedures for investigating your complaint. Sheriff Brian Thomas wishes you informed of the following:

- I Your complaint will be reviewed by a command staff officer for assignment to an investigating officer. You will be notified in writing of the outcome of the investigation.
- II You may be asked to assist in the investigation by providing an additional statement or other important information.
- III You may be asked to take a polygraph examination.
- IV If the investigation reveals a crime has been committed, the County Prosecutor will be notified. At a later date you may be asked to testify in a trial.
- V If the investigation results in an officer charged with a violation of Departmental Rule, Regulation or Policy, you may be asked to testify in a Departmental hearing.
- VI Departmental disciplinary hearings are closed to the public unless the accused officer requests an open hearing.
- VII If the investigation reveals the complaint is unfounded or that the officer acted properly, the complaint investigation will be closed.
- VIII It is unlawful to provide information in this matter which you do not believe to be true.